

WEST MERSEA TOWN COUNCIL

MINUTES OF A PLANNING & FINANCE MEETING

HELD ON THURSDAY 10 MARCH 2016

PRESENT: Councillors: John May (Mayor)
 David Bragg
 Peter Clements
 Robert Jenkins
 Alan Mogridge
 Carl Powling
 Eric Straughan
 Sylvia Wargent
 Sophie Weaver

Town Clerk: David Tucker

Action

6232 APOLOGIES

There were no apologies received.

6233 DECLARATION OF INTERESTS

There were no declarations of interest.

6234 PLANNING APPLICATIONS RECEIVED

(a) 16 0306

Proposed detached sail loft with an undercroft for boat storage and a secure store.
Fleet Cottage, 88 Coast Road, West Mersea - Mr & Mrs E Taylor

Following discussion it was agreed to recommend CONSENT be granted in respect of this application, with a caveat that the building will only be used for boat storage and not to be converted for residential use.

(b) 16 0320

Proposed rear extension to existing garage and conversion to granny annexe.
54 Queen Anne Road, West Mersea - Mr A Butcher

Following discussion it was agreed to recommend CONSENT be granted in respect of this application.

(c) 16 0395

Proposed re-pitched roof, single storey rear extension and alterations.
63 Queen Anne Road, West Mersea - Mr & Mrs Ward

Following discussion it was agreed to recommend CONSENT be granted in respect of this application.

(d) 16 0396

Replacement of existing garage. A replacement garage has already been approved with my existing planning approval application no 13 6193 but a slightly smaller garage 5.4 x 5.0m is required at the same location within the site as original application just slightly smaller dimension with ridge running side to side as opposed to front to back.
101 Fairhaven Avenue, West Mersea - Mr G Keys

Following discussion it was agreed to recommend CONSENT be granted in respect of this application.

- (e) **16 0413**
Change of use from Use Class A1/A2 to Use Class A3.
30 High Street, West Mersea - Mr Pittock

Following discussion it was agreed to recommend CONSENT be granted in respect of this application.

- (f) **16 0449**
Proposed installation of 4no. new UPVC casement style windows at 1st floor mezzanine level to rear elevation of existing portal framed industrial unit.
H & R Strood Contracts, 14 Rushmere Close, West Mersea - Mr S Frost

Following discussion it was agreed to recommend CONSENT be granted in respect of this application.

- (g) **16 0426**
Proposed replacement dwelling following demolition of existing property.
46 St Peters Road, West Mersea - Mr & Mrs Cook

Following discussion it was agreed to recommend CONSENT be granted in respect of this application, on condition that the 45 degree angle rule is not compromised.

- (h) **16 0343**
Proposed new boat store and workshop.
5 Kingsland Road, West Mersea - Mr R Tuck

Following discussion it was agreed to recommend CONSENT be granted in respect of this application.

6235 NOTIFICATION OF PLANNING DECISION RECEIVED

- (a) **15 2892**
Timber garden building.
61 Colchester Road, West Mersea - Mr M Wife
- (b) **16 0046**
Proposed garden building/log store.
29 The Lane, West Mersea - Mr & Mrs Moye
- (c) **15 2782**
Change of use to Class Use A3.
8 Yorick Road, West Mersea - Mr C Booker

Application Withdrawn

- (a) **15 0806** (Resubmission of 14 6315)
Demolition of existing detached garage with the construction of new detached garage with front dormers and roof lights.
2 Blackwater Drive, West Mersea - Mr A Cowper

6236 TO RECEIVE THE INCOME AND EXPENDITURE ACCOUNT FOR THE TEN MONTHS TO 31 JANUARY 2016

The Clerk presented the Income and Expenditure Account for the ten months to 31 January 2016 (attached). Income was £12k ahead of budget at £333k., due to additional burial and car parking income. Expenditure was over budget by £9k, but this included costs of 'Refresh Mersea' of which £10k was to be recovered.

6237 TO CONSIDER PURCHASING QUEEN'S 90TH BIRTHDAY MEDALLIONS FOR PRESENTATION TO MERSEA ISLAND SCHOOL

Following discussion it was agreed to pay up to £1,500 for Queen's Birthday Medallions, to include the West Mersea Town Council logo on the reverse of the coins. (The Clerk advised this was probably not possible as the logo would need to be "in relief" and it was unlikely the manufacturers would agree to this).

6238 TO CONSIDER MAKING CHARGES FOR COAST ROAD TOILETS

A trial installation of charging machines in the Coast Road toilets was discussed and it was agreed (Proposed: Councillor Bragg, Seconded: Councillor Powling) to go ahead after detailed costings were provided. In addition the Clerk advised that he was seeking quotes to upgrade the hardware in the Willoughby toilets (initially ladies side only).

6239 TO CONSIDER RAISING CEMETERY CHARGES WITH EFFECT FROM 1 APRIL 2016

The proposed increases to burial charges in all cemeteries as per the list attached, were considered and approved (Proposed: Councillor Jenkins, Seconded: Councillor Straughan). Councillor Wargent abstained.

6240 TO CONSIDER INSTALLING A CAR PARK IN OYSTER CLOSE FOR NHS STAFF

The Clerk advised that he was preparing a planning application for a car park in Oyster Close, but it was agreed that no work on the car park would be undertaken without a formal written contract with the NHS. (Proposed: Councillor Clements, Seconded: Councillor Straughan). ALL IN FAVOUR.

6241 TO FORM A RECRUITMENT COMMITTEE FOR THE TOWN CLERK POSITION

Following discussion it was agreed that application letters and CV's from candidates for the Town Clerk position would initially be sorted into those seen as suitable for shortlisting and those that did not appear suitable. All Councillors would be invited to scrutinise the two lists and a final shortlist would be prepared for invitation to interview.

Interviews would be carried out by the Mayor, Deputy Mayor, and the Clerk.

6242 OTHER FINANCIAL MATTERS

The Mayor advised that as of the previous week, he had raised £2,800 for charity. Seven societies had applied for charitable donations and a presentation to selected charities would be made on 7th May.

The Clerk reported that the tennis court floodlighting was to cost £835 + VAT over the amount awarded by the Community Initiative Fund. The Tennis Club were not in a position to pay this at present, so, after discussion it was agreed to settle the outstanding bill, and the Clerk was asked to reclaim the money from the Tennis Club as soon as they had funds available. (Proposed: Councillor Straughan, Seconded: Councillor Clements).

There being no other business, the meeting closed at 8.50pm.